

**Gallatin County Planning Board
Infrastructure Committee
Water and Wastewater Subcommittee
Record of Meeting: August 10, 2009**

Members present: C.B. Dormire (Subcommittee Chair), Don Seifert, Kerry White
Sean O'Callaghan, County Planning Department. Guests: Larry Watson

1. **Call to Order:** 4:05 p.m.
2. **Approval of Records from Meetings Held July 13, 2009 and August 6, 2009:** No modifications to the record from the August 6, 2009 meeting were suggested by the Committee. The Committee held off on considering the record of the July 13, 2009 meeting.
3. **Discussion of and Decisions on Process and Schedule for Selection of Best Proposal in Response to RFP:** The Committee discussed additional revisions to the SOQ Evaluation Forms and interview questions.

The Committee decided to meet August 19th at 10:00 am to score the written proposals.

The Committee decided to schedule the interview of the three responsive engineering firms on August 21st beginning at 9:00 am (interview times: 9:00 am, 10:15 am, 11:30 am). Larry will randomly select the time slots for the interviews for the three engineering firms since there is a perceived advantage to going last.

4. **Member Reports:** None Discussed
5. **Next meeting Date and Agenda:** August 19th, 10:00 am & August 21st, 9:00 am
6. **Other Business:** None discussed.
7. **Adjourn:** 6:15 p.m.

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